



**PLANNING COMMISSION MEETING MINUTES**

**MEETING DATE: JANUARY 13, 2025**

**MEETING TIME: 6:00 PM**

**MEETING LOCATION: CITY HALL COUNCIL CHAMBERS  
40 RICHARD R. DAVIS DRIVE, RICHMOND HILL, GA**

**MEMBERS PRESENT:** Chairman Billy Albritton, Vice Chairman Lloyd “Triple” Cooper, Lavetris Singleton, Charles Blanks

**STAFF PRESENT:** Brian Crooks, Director of P & Z, Amanda Styer, Asst. Director of P&Z  
Lyndsey Goodman

**COUNCIL PRESENT:** None

**GUESTS PRESENT:** Ryan & Nikki Johnson, Tim Gaylor, Josh Thompson, Mark Boyles

1. **CALL TO ORDER 6:00 P.M.**
2. **INVOCATION** -Led by Vice Chairman Lloyd “Triple” Cooper
3. **PLEDGE OF ALLEGIANCE** -Led by Commissioners
4. **ELECTION OF CHAIR** – Commissioner Chris Raiford made a motion to re-elect standing Chairman Billy Albritton, and Vice Chairman Lloyd “Triple” Cooper, the motion was seconded by Commissioner Charles Blanks and carried by all.
5. **APPROVAL OF AGENDA** Commissioner Blanks made a motion to approve, which was seconded by Commissioner Raiford and carried by all.
6. **CONSENT AGENDA** – Commissioner Singleton made a motion to approve the consent agenda, which was seconded by Vice Chairman Cooper and carried by all.
  - A. Approval of Minutes (Approved)
    - I. December 9, 2024 Meeting Recommendation of Approval
  - B. Variance (Approved)
    - I. Reduction in the required zoning buffer between a C-1 and R-2 district by 20’ at 2658 US Highway 17 for the Southern Shores Medical Office Recommendation of Approval w/ conditions
  - C. Conditional Use (Approved)

- I. Request to establish a golf cart sales and repair business at 276 Mulberry Commercial Park Recommendation of Approval
7. **OTHER ITEMS FOR DISCUSSION** – No other items for discussion
8. **ADJOURNMENT** – Commissioner Blanks made a motion to adjourn, which was seconded by Commissioner Singleton and carried by all. Meeting adjourned: **6:05 PM**